

**CONGREGATIONAL WELLNESS DIVISION
CRITERIA FOR FUNDING AS A WELLNESS MINISTRY PROGRAM**

Nurse Led Wellness Ministry

1. Must have identified a currently licensed registered nurse to coordinate a nurse led program (license will be viewed).
2. Must have successfully completed the Church Nurse Education Program.
3. Must submit proof of liability insurance or describe plan to ascertain liability insurance prior to funding.

Lay Led Wellness Ministry

4. Must have identified a qualified person* to coordinate a lay led program.
5. Lay person must have successfully completed the Lay Health Advocate Education Program.

All Wellness Ministries

6. Church must be a bona fide and established ministry that meets in a traditional church edifice used specifically for church related events.
7. Must establish a health ministry team comprised of at least 6 volunteers to implement and maintain the program.
8. Must have a completed Grant Proposal Application and Summary Sheet on file in CWD office.
9. Must insure that appropriate space is available for wellness program group activities.
10. Must insure that appropriate space is available for private consultations.
11. Must complete and submit Health Profiles of 20% of the active adult membership of the church.

The following criteria must be fulfilled at the site visit:

12. Pastor and wellness ministry leader must be in attendance at scheduled site visit.
13. Must provide a copy of the church's mission or vision statement.
14. Must be able to clearly articulate goals and objectives of the church's wellness program.
15. Must be able to identify the health needs and resources of the community the program will service.
16. Must be able to make available any equipment that will be used in the wellness program for inspection.
17. Pastor and wellness ministry leader must submit a completed personal contact form.

The remaining criteria must be met within the time frames as stated:

1. Must be willing to sign a written 2-year agreement between church wellness program and The McFarland Institute.
2. To receive the first and second installments of the grant, the following must be met:
 - a status report in the 11th and the 16th month that will include a refinement of goals and objectives to be discussed at site visit
 - full compliance with reporting requirements (*contact data forms, quarterly activity sheet, financial reports*)
 - evaluation of at least two activities per year (*Activity Outcome Evaluation Form*)
 - completed and timely site visits
 - attendance at quarterly meetings.

Second installment checks will be distributed one year following the first payment.

* A qualified person is a reputable person, who is a natural helper with good social skills and the ability to communicate well verbally and in writing.