

Baptist Community Ministries
BUDGET VS. ACTUAL REPORT

XYZ Grantee
XYZ Program
Grant # 98765 - 01

Year 1, 2nd Quarter

Date of Preparation: 4/20/2010

	Current Period (2nd Quarter - 01/01/2010 - 3/31/2010)			Year-to-Date (1st and 2nd Quarters 10/01/2009 - 03/31/2010)		
	Actual	Budget	Variance over/(under)*	Actual	Budget	Variance over/(under)*
Personnel						
Salaries and Wages	\$ 10,000	\$ 17,432	\$ (7,432)	\$ 20,000	\$ 34,864	\$ (14,864)
Payroll Benefits	3,000	5,010	\$ (2,010)	6,000	10,020	\$ (4,020)
Direct Program Costs						
Program Materials	1,000	1,000	\$ -	3,000	3,000	\$ -
Travel	0	0	\$ -	2,500	2,500	\$ -
Training	0	0	\$ -	3,000	3,000	\$ -
Conference & Meetings	3,000	1,000	\$ 2,000	5,000	3,000	\$ 2,000
Supplies	2,000	2,000	\$ -	4,000	4,000	\$ -
Registration Fees	0	0	\$ -	3,000	3,000	\$ -
Indirect Program Costs						
12% of Personnel and Direct Program Costs	3,683	3,683	\$ -	7,366	7,366	\$ -
Consultant	0	2,125	\$ (2,125)	0	4,250	\$ (4,250)
Equipment	0	0	\$ -	4,000	4,000	\$ -
TOTAL	\$ 22,683	\$ 32,250	\$ (9,567)	\$ 57,866	\$ 79,000	\$ (21,134)

* *Include written, detailed explanations of material variances.*

TOTAL PROGRAM FUNDING:	Projected: (at signing of current Grant Award)	Actual Year-to-Date Received:
BCM Grant	\$75,000	\$48,750
R & R Health Care Foundation	\$75,000	\$40,000
Total	<u>\$150,000</u>	<u>\$88,750</u>

I hereby certify that this statement is true, complete and accurate.	**
_____ Signature of CEO or CFO	

** Certification is only needed for the final Budget vs. Actual Report