

**BAPTIST COMMUNITY MINISTRIES**  
**Sample Letter of Intent Review Sheet\***

<b><u>Proposed LOI Review Sheet Questions</u></b>	Yes	No	Somewhat
1. Does the LOI outline a <u>specific</u> community problem or opportunity?			
2. Does the LOI provide <u>data</u> regarding a <u>scope</u> of problem?			
3. Does the LOI provide information on population served?			
4. Does the proposed intervention clearly align with the described need or opportunity?			
5. Does the proposed intervention clearly align with the target population?			
6. Does the proposed intervention incorporate emerging or accepted practices?			
7. Does the proposed intervention outline or propose an innovative approach to the problem?			
8. Does the organization have ample resources to implement the project as proposed?			
a) Financial Resources			
b) Adequate Staff			
c) Relevant experience/track record			
d) Board			
e) Formal partnerships			
f) Community relationships			
g) Other			
9. Does the organization demonstrate the potential to positively affect/interact with organizations and programs already in the field?			
10. Is the projected impact of the program realistic and achievable or compelling enough to warrant further examination?			

\*Review Sheet is subject to revision.